

**The Kentucky Board of Licensure for  
Marriage and Family Therapists**  
**March 22, 2012**  
**Minutes**

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The regular scheduled meeting of the Kentucky Board of Licensure of Marriage and Family Therapists was held at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky on March 22, 2012.

**Board Members Present:**

Dr. Richard Harmon  
Dr. Tom Robbins  
Mr. Tony Watkins  
Ms. Jane Prouty  
Ms. Carolyn Miller-Cooper  
Ms. Sandy Miller, Chair

**Occupations and Professions:**

Marcia Egbert, Board Administrator

**Office of the Attorney General:**

Angela Evans

**Board Member Absent:**

Ms. Stephanie Head

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**Call to Order:** Chair Sandra Miller called the meeting to order at 9:48 a.m.

**Minutes:** The Board reviewed minutes from January 26, 2012. Tony Watkins made a motion to accept the minutes as presented. Richard Hamon seconded the motion. The motion passed.

**Board Monthly Financial Report:**

The Board Monthly Financial Report for July 1, 2011 through February 29, 2012 was presented to the Board for review. Jane Prouty made a motion to accept the Financial Report. Richard Hamon seconded the motion. The motion passed.

**Report from O & P:**

The Board was notified by e-mail from Deputy Executive Director Jeremy Horton that he was leaving effective February 29, 2012. Marcia Egbert assured the Board that Executive Director Courtney Bourne will be available for any questions. She requested that the Board give her 48 hour notice if possible if they need for her to attend a meeting. She said her door is always open if the Board needs something.

**Old Business**

Forms and Regulations: Ms. Evans stated she feels that everything is fine and that she will check into the status in the legislature.

Notes From 12/7/2011 Work Session: The Board reviewed the tasks that were assigned at the December 7, 2011 Work Session.

- Richard Hamon will bring back information on background checks.
- Tom Robbins will bring back a written proposal on changing the CEU requirements.

- Applications that are received incomplete will be sent back after 45 days.
- Sandy Miller will prepare a report on the ethical issues on telehealth and on the training that she attended that was presented by NASW.

The Board scheduled a Work Session for May 23, 2012 from 5:00-9:00 p.m. prior to the regular scheduled meeting on May 24, 2012. Dinner will be provided.

### **New Business**

The Board discussed the sample newsletter from the Ohio licensure board and the need for something similar for the MFT Board. Discussion followed on how the Board would distribute the newsletter, i.e. Website, mailings, list serve. Tony Watkins will get information on RFP's and the procedure to get Auto Responders on our website. Tabled to next meeting.

The Board was reminded to "Save the Date" for the 2012 AAMFT Annual Conference – September 13-16, 2012 in Charlotte, NC. Additional information can be found at <http://www.aamft.org/annualconference>

The Board discussed the request from Don Pitts to increase his number of Supervisees from six to seven. The Board felt his reason for requesting the increase did not meet the regulations of "extenuating circumstances" and denied the request. Marcia Egbert will notify Mr. Pitts.

Attorney Angela Evans will respond to the e-mail received from Carol Christian pertaining to a MFT Associate who has lost their supervision due to the supervisor no longer being available. The licensee wants know if she can work as a Mental Health Associate for purposes of Kentucky Medicaid, with supervision as described for a MHA. The Board stated that the MFT Associate would have to relinquish their license because they would no longer have a Board Approved Supervisor. The MFT Associate would have the option to write a letter to remain under a Board Approved Supervisor.

### **Complaints/Other Legal Matters**

- 2009-05 - Ongoing
- 2011-007 - Ongoing
- 2011-08 – Ongoing
- 2011-10 - Ongoing

### **Application Review:**

Tony Watkins made a motion to approve all applications, renewals, audits and Provider Applications which were reviewed prior to the meeting. Carolyn Miller-Cooper seconded the motion. The motion carried. Jane Prouty made a motion to ratify all licenses issued and renewed from 2/15/2012 through 3/20/2012. Tony Watkins seconded the motion. The motion passed.

### **Status Report:**

Active Licensee's for MFT's – 501  
 Active Licensee's for MFTA's – 126  
 Total Active Licensee's – 627

### **Associates:**

The following applications for Marriage and Family Therapist Associate were approved: *Shelly Allen, Ashley C. Pittman*

The following applications for Marriage and Family Therapist Associate were approved with provisions: *Michelle Ann Finley*

The following applications for Marriage and Family Therapist Associate were denied: *None*

The following contracts for Marriage and Family Therapist Associates Plan of Supervision were approved: *Marilyn Grauss, Laura Lancaster, Mallory Thompson (2), Micah Thompson (2), Erin Peirce (2), Grace Van Melle, Katherine Winham (Those with (2) submitted two changes within the month due to original supervisor needed to obtain required CEU's to supervise)*

The following contracts for Marriage and Family Therapist Associates Plan of Supervision were deferred: *None*

The following Renewals for Marriage and Family Therapist Associates were approved: *Allison Allen, Aimee Hockman, Debra L. Kirksey, James M. Peters, Tonya Clay, Erik L. Carlton, Charese Taylor*

The following Renewals for Marriage and Family Therapist Associates were approved with provisions: *None*

The following Renewals for Marriage and Family Therapist Associates were denied: *Lyle Edwards*

The following Renewals for Marriage and Family Therapist Associates were deferred: *None*

#### **LMFT:**

The following application for licensed Marriage and Family Therapist were approved: *Laura M. Wagner*

The following application for licensed Marriage and Family Therapist was approved with provisions: *Mary Rouholiman Reed*

The following applications for licensed Marriage and Family Therapist were deferred: *None*

The following applications for licensed Marriage and Family Therapist were denied: *None*

The following applications for licensed Marriage and Family Therapist were reinstated: *None*

The following Renewal Audits for Marriage and Family Therapist were approved: *Joseph Dvorak, Harriette E. Hard, Mary Kaye Jacobs, Carey Moore*

The following Renewal Audits for Marriage and Family Therapist were deferred: *None*

### **Applications for CEU Approval for 3/22/2012**

#### **Bluegrass Regional MH-MR Board, Inc.**

- Managing Legal and Ethical Risks in Clinical Practice – 3.0 Hours
- Risk Management – 3.0 Hours

#### **CMI Education Institute**

- Cognitive Behavioral Therapy and Mindfulness – 6.25 Hours
- Coping with Grief: Clinical Interventions for Normal and Complicated Grief – 6.0 Hours
- Personality Disorders: The Challenges of the Hidden Agenda – 6.25 Hours

- Motivational Interviewing: Eliciting Clients' Own Arguments for Change – 6.0 Hours

#### **Essential Learning, LLC**

- Adolescent Substance Abuse Clinical Pathways Training – 2.0 Hours
- Advanced Family Psychoeducation: Evidence-Based Practices – 1.0 Hour
- Anxiety Disorders Among Older Adults – 1.0 Hour
- Depressive Disorders in Children and Adolescents – 1.5 Hours
- Epidemiology of PTSD in Military Personnel and Veterans – 1.5 Hours
- HIPAA for Healthcare Professionals: How to Avoid Disciplinary and Malpractice Actions – 1.25 Hours
- Grief and Loss – 1.0 Hours
- Overview of Suicide Prevention – 3.5 Hours
- Provider Resiliency and Self-Care: An Ethical Issue – 1.0 Hour
- Understanding Substance Abuse Problems in the Workplace – 2.5 Hours
- Writing Progress Notes 101 – 2.5 Hours

#### **Four Rivers Behavioral Health**

- Gambling 101 – 3.0 Hours
- Encounters with PTSD: What It Looks Like and How to Uncover It – 3.0 Hours
- **Kentucky Association of Sexual Assault Programs, Inc.**
- Effective Trauma Assessment, Treatment Planning and Outcome Measures – 4.0 Hours

#### **Kentucky Autism Training Center**

- 2012 Autism Institute – Putting the Pieces Together Through Collaboration: Bridges to a Brighter Future – 18.0 Hours

#### **Key to Knowledge Training, LLC**

- Abuse of the Elderly – 4.0 Hours
- Ethics of Social Networking – 4.0 Hours
- Health in an Aging Society – 4.0 Hours
- Managing Stress and Burnout – 4.0 Hours
- Sex and the Elderly – 4.0 Hours

#### **KPA Foundation**

- Multicultural Ethics for a Diverse World – 3.0 Hours
- Diversity Mental Health from a Public Health Perspective – 1.0 Hour
- Moving Beyond Minority Stress to Strengthening LGBT Well-Being – 1.5 Hours
- Shedding the Cape: A Look at Unique Mental Health Issues in African American Women – 1.5 Hours
- Prescription Drug Abuse: A Rural Epidemic – 1.5 Hours
- Transgender-Affirmative Therapy: Focusing on Affect, Coping and Multicultural Competence – 1.5 Hours
- Cultural Considerations in the Treatment of Anxiety Disorders in African Americans – 1.5 Hours
- Mental Health Disparities & Diverse Perspectives on the Path to Mental Health – 1.5 Hours

#### **NorthKey Community Care**

- Piecing the Puzzle Together: Building Awareness of Autistic Spectrum Disorders – 3.0 Hours
- Conflict Management – 2.0 Hours

#### **RiverValley Behavioral Health**

- Clinical Approaches to Eating Disorders – Everybody Knows Somebody – 6.0 Hours
- When Tragedy Strikes: Help Individuals Cope with Trauma, Complicated Grief, Stress and Anxiety – 6.0 Hours
- Palette of Grief: A Creative Way to Cope With Loss – 2.0 Hours

#### **Spalding University School of Social Work**

- Pediatric Abusive Head Trauma – 3.0 Hours
- HIV/AIDS Medical and Social Issues – 3.0 Hours
- Domestic Violence – 3.0 Hours

#### **The Ridge Behavioral Health Systems**

- Trauma Informed Care: Working Effectively with Survivors of Trauma and Does This Child Really Have Bipolar Disorder? - 5.0 Hours

## **Applications for CEU's Deferred for 3/22/2012**

### **Bluegrass Regional MH-MR Board, Inc.**

- Treatment Planning Essentials – 3.0 Hours

### **Smith, McKenzie - Deferred**

- Ethics: Counseling Issues Online – 3.0 Hours

## **Applications for CEU's Denied for 3/22/2012**

### **Financial Solutions for Divorce**

- Understanding the Financial Decision Making Process in Divorce – 1.0 Hour

### **Four Rivers Behavioral Health**

- Prescription Drugs & Your Community – 6.0

### **Kentucky Association of Sexual Assault Programs, Inc.**

- 2012 Sexual Assault Nurse Examiner (SANE)/Sexual Assault Response Team (SART) Training – 40.0 Hours

### **RiverValley Behavioral Health**

- What the Internet Isn't Telling You/Talking Back to Marijuana – 5.25 Hours

### **Seven Counties Services, Inc.**

- Ethical Decisions in Social Work Practice – 3.0 Hours

### **Smith, McKenzie - Denied**

- TF-CBT Web – Trauma-Focused Cognitive Behavioral Therapy – 1.0 Hour
- CTG Web – Using TF-CBT with Childhood Traumatic Grief – 6.0 Hours

The next meeting of the Marriage and Family Therapy Board is scheduled for April 26, 2012 and will be held at 911 Leawood Drive, Frankfort, Kentucky 40601. Committees will meet at 8:30 a.m. with the Board Meeting to follow at 9:30 a.m. Jane Prouty informed the Board that she would not be at the April meeting.

Tony Watkins moved that Travel and Per Diem be paid to those who attended the regular Board Meeting on March 22, 2012. Jane Prouty seconded the motion. The motion passed.

Jane Prouty made a motion for the Marriage and Family Therapy Board meeting to adjourn. Richard Hamon seconded the motion. The motion passed and the meeting was adjourned by Chair Sandra Miller at 11:20 a.m.

Respectively Submitted:

Marcia Egbert  
Board Administrator

Tabled:

- Newsletter – Auto Responder

